



Office of P-12 Management

Frequently Asked Questions About the Personal Learning Plan (PLP) Board Report 09-1028-PO2

1. ***Who needs a Personal Learning Plan?***
Non-benchmark grade students who were not promoted in June 2010 and benchmark grade students who were not promoted in August 2010.
2. ***What is the purpose of the Personal Learning Plan?***
The purpose of the Personal Learning Plan is to provide students with assistance to achieve academically.
3. ***Where does the school staff send the plans when completed?***
School personnel are to keep the Personal Learning Plan in the student's cumulative folder once completed. Each Area office will compile data for all of the PLPs belonging to their respective schools via a spreadsheet provided by the Office of P-12 Management.
4. ***How often does a plan need to be written?***
A Personal Learning Plan is to be completed each year, per respective grade that a student is retained. It should be revisited, as needed, to ensure that the student is making adequate progress to prevent retention again.
5. ***When does the teacher complete a Personal Learning Plan for his/her respective students?***
The teacher may write the Personal Learning Plan during preparatory periods or during the teacher self-directed time period on the first Staff Development Day, September 24, 2010.
6. ***Can the local school create its own PLP document?***
No. The standard district form must be utilized for the completion of Personal Learning Plans. However, a school may attach additional information, if needed, to the document.
7. ***Do I have to complete a Personal Learning Plan for a special education student?***
For students receiving special education and/or related services as per an IEP, the IEP serves as the student's Personal Learning Plan. As such, an IEP conference should be convened to address the educational needs of a retained student who receives services as per his/her IEP.
8. ***Will a Personal Learning Plan be requested for retained students who do not meet the promotion criteria?***
A Personal Learning Plan will be requested when an appeal for any given year is filed (for any previous grade level).